NISH NATIONAL INSTITUTE OF SPEECH AND HEARING "We are here because, we care" Issue No: 1 Date: 09.09.2020 Revn. No: Date:

Check List to submit the proposal.

- 1. Letter from PI/HOD to IEC
- 2. Consent from HODs of participating departments
- 3. Protocol/ Study/ Study outcome
 - a. Title of the project.
 - b. Objectives
 - c. Summary of the proposed research (up to 150 words) indicating overall aims of the research and importance of the research proposal.
 - d. Present knowledge and relevant bibliography including full titles of articles relating to the project.
 - e. Preliminary work already done by the Investigator on this problem, e.g. selection of participants, standardization of methods, with results, if any.
 - f. Detailed research plan. (give here the design of study, indicating the total number of cases/participants/animals to be studied, the mode of selection of participants specially in experiments involving human being, equipment and other materials to be used, Inclusion / Exclusion criteria, details of Lab investigations, Interventions, (Drug/Procedure), method/techniques to be employed for evaluating the results including statistical methods any potential to obtain patents etc.)
 - g. Facilities in terms of equipment, etc., available and is required at the institution for the proposed investigation.
 - h. Budget requirements (with detailed break-up and full justification)

4. Informed consent

Prepared & submitted by	Reviewed by	Approved by	Issued by
Name & Signature	ISO Team Lead	Executive Director	ISO Team Lead
Date:	Date :	Date :	Date:

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- 5. Regional translation of Informed consent
- 6. Biographic sketch of all Investigators
- 7. Proforma
- 8. Conflict of interest
- 9. Statistical analysis of sample size prediction
- 10. Funding (internal/external)
- 11. The proposal should be submitted online as a single PDF copy with title of the study as file name. 4 Hard copies with all the above documents should be submitted in spiral / neat binding.
- 12. Regulatory documents of CTRI, CTA / MOU & Insurance

Prepared & submitted by	Reviewed by	Approved by	Issued by
Name & Signature	ISO Team Lead	Executive Director	ISO Team Lead
Date:	Date :	Date :	Date: