NISH

NATIONAL INSTITUTE OF SPEECH & HEARING

(An autonomous organisation under the Social Justice Department, Government of Kerala)

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Minutes of Meeting -8, Date: 27/04/2017

A meeting of the IQAC of NISH was held on 27th April, 2017 at the Board Room, NISH.

Present:

- Dr Samuel N Mathew
- Ms Shirly G
- Ms Anoopa Mathew
- Ms Raji Gopal
- Ms Raji N R
- Ms Parvathy Pavithran
- Ms Sreebha Sreedhar
- Prof Vijaya Kumar
- Ms Daisy Sebastian
- Ms Chithra Prasad
- Dr Suja Kunnath
- Ms Anju V J

Absent:

- Dr Sreekumar
- Ms Sneha Sara John
- Ms Praveena Davis
- Dr Ajimsha K M

A quorum of members were present, and the meeting, been duly convened, and proceeded with a discussion. Ms Shirly welcomed everyone to the meeting and presented the agenda.

Minutes

Agenda Item: 01: To confirm the minutes on 7th meeting of IQAC.

Committee approved the minutes.

Actions taken for the decisions made during Meeting:7 were updated by the coordinator. The committee suggested the following.

1. A senior clinician from ICCONS or any other centre to audit/review the clinical procedures annually as part of clinical audit
2. The faculty members to identify balance between teaching and attending meetings. Ms Chithra suggested that this will be solved once we identify the workload of NISHians.
3. SEPS to be extended to DISLI students. To teach signs for technical terms to DISLI students
4. To compensate missed classes while attending talks or training by conducting classes on Saturdays. Hereafter HoDs to choose programs before permitting the students.

Ms Parvathy presented the format developed by the subcommittee for benchmarking the activities and it was approved.

The format is as follows

Key Aspects	Sub Aspects	Benchmarks	Attained/Not attained	If not attained, why?

Agenda Item: 02: To decide the deadline for submission of AQAR and discuss about uploading the IQAC minutes, AQAR in NISH's website.

The criteria owners to submit the report to the coordinator on June 29th, 2017. Coordinator requested the support of HoDs for the same. Newly included member Ms Sindhu, Head, EIP was welcomed. It was decided to include Dr K G Satheesh Kumar, Director, CATI in the IQAC.

Agenda Item: 03: To discuss the status of quality circle in NISH and to decide how to take that forward.

Was not put for discussion due to lack of time. To include as one of the agenda for the next meeting.

Agenda Item: 04: To collect suggestions from students' representatives and Alumnus.

Ms Anupa, who represented DHI complained that, even though there are 5 groups of students in BCS, there are only 3 class rooms for BCS. To solve this timetable adjusted in such a way that atleast one batch is in CS lab always.

ED reminded the DHI staffs present about the rooms getting ready by partitioning 504 in Thejus.

Agenda Item: 05: Any other item with the permission of chair.

Nil.

It was also decided to convene next meeting on 3rd August, 2017 at 3pm. Coordinator thanked the members for attending the meeting. The meeting was adjourned.

IQAC Coordinator   **Executive Director**